



**External Transfer Course Approval Form**  
College of Applied and Natural Sciences

Name \_\_\_\_\_ ID# \_\_\_\_\_ Major \_\_\_\_\_ Date \_\_\_\_\_

Course	School	Hours	Grade	Tech Equiv or GER	Verified by	Dept	Date
Number: Title:							
Number: Title:							
Number: Title:							
Number: Title:							
Number: Title:							
Number: Title:							

Transfer course Pre-Approval for current Tech students to be taken (date) \_\_\_\_\_

Course	School	Hours	(Grade)	Tech Equiv or GER	Verified by	Dept	Date
Number: Title:							
Number: Title:							

**Transfer or substitution credit will be granted for courses in which a grade of “C” or better has been earned. Courses with grades below “C” cannot be transferred.**  
**Final approval is not granted until Dean signs this form.**

Requested by \_\_\_\_\_ Advisor \_\_\_\_\_  
Approval: Dept Head \_\_\_\_\_ Assoc Dean \_\_\_\_\_ Dean \_\_\_\_\_

Equivalencies can be verified by providing a course description to the appropriate department head for evaluation/approval. Once a determination has been made, you may file the reference evaluation for future students for a period of two years.