

LOUISIANA TECH UNIVERSITY
REQUEST FOR USE OF TECH FARM/ARBORETUM FACILITIES
Department of Agricultural Sciences

INSTRUCTIONS: This form must be completed and returned to the Department of Agricultural Sciences, Campus Box 45, not later than 30 days before the requested event. Questions should be directed to Dr. Gary A. Kennedy, phone: 257-3275; e-mail: gkennedy@rans.latech.edu.

Sponsoring Department/Unit _____ **Date Of Application** _____

Faculty/Staff Member Making Request _____ **Phone** _____

Beginning Time And Date Of Event _____ **Ending Time And Date Of Event** _____

Describe How Tech Farm/Arboretum Facilities Will Be Used (Attach Additional Page If Necessary):

Responsibility For Restoration Of Tech Farm/Arboretum Facilities To Original Condition

The department/unit head and the dean from the academic area making this request agree to completely restore Tech Farm/Arboretum facilities to its original condition, including removal of any and all objects used for the project. Such restoration includes the removal of trash, equipment, supplies, etc. Any disturbed soil must be returned to the original condition. Restoration is the responsibility of the user; the Department of Agricultural Sciences' faculty, staff, and equipment will NOT perform restoration. Restoration must be performed by the user immediately following the conclusion of the event.

Signature of Department/Unit Head From Academic Area Making Request Date

Signature of Dean from Academic Area Making Request Date

Approved:

Head, Department of Agricultural Sciences Date

Tech Farm Manager Date